

COVER LETTER

Jennifer Beard

jennbeard95336@gmail.com

2096120263

07-16-2019

Hiring Manager,
ComForCare
3470 Pipebend Pl NE #100
Salem, OR

Dear Hiring Manager,

I'm applying for a caregiving position at your company. Based on the posted description, I'm confident that I am fully qualified for the position and will be a strong addition to your team. I would appreciate a job interview at your earliest convenience.

Please find my resume attached.

I can be reached at the number above or at my email address.

Sincerely,

Jennifer Beard

Jennifer Beard

4627 Cherrytree Ct SE Salem, OR 97317

Contact No :2096120263

Email : jennbeard95336@gmail.com

Career Objective

To enrich the lives of the people I care for with Compassion, Respect, Excellence and Integrity.

Academic Details

- Medical Specialties, Steven's Heneger College
80%
2016
- Diploma, School of Integrated Technologies
4.0
2004

Work Experience

- Brookdale Senior Living
Resident Associate
Jun 2016 - till date
I am currently a caregiver and med aide. As a night shift caregiver I perform purposeful checks on approximately 30 residents. I make sure every residents needs are met throughout the night as well as cleaning and laundry.
- Astoria Gardens
Caregiver
Apr 2015 - Jun 2016
I provided excellent care several residents, helping them with their daily needs. Such as dressing, grooming, activities, and meals. I was also a med tech for a few months before leaving.
- Comfort Keepers
In Home Caregiver
Feb 2014 - Apr 2015
I cared for clients within their homes. I helped with daily needs. Dressing, grooming, medication, cooking, cleaning, dishes, laundry, and some times shopping. I also transported clients to and from doctor's appointments.

Field of Interest

- Caregiving

Skills

- Compassionate
- Organized
- Creative
- Enjoys Cooking