

CATHERINE FITZPATRICK
(503)261-3843 • c696acmf@hotmail.com

ATTRIBUTES

- Certified Medical Assistant with exceptional interpersonal skills and ability to work with a team as well as individually. Outstanding organizational and multitasking abilities. Quick learner, dependable, cheerful and energetic.

TECHNICAL SKILLS

- | | | |
|-------------------------|------------------------|--------------------------|
| ■ Phlebotomy | ■ Vitals | ■ Patient Flow |
| ■ Injections | ■ Anatomy & Physiology | ■ EMR (EPIC/Centricity) |
| ■ Urinalysis | ■ Exam Positioning | ■ Appointment scheduling |
| ■ Medical History | ■ Medical Terminology | ■ EKG |
| ■ Allergy Immunotherapy | | |

CERTIFICATIONS

- | | |
|--|--------------------------------|
| ■ BLS/CPR | ■ HIV/AIDS Prevention Training |
| ■ OSHA Guidelines for Blood-borne Pathogens Training | ■ HIPAA Training |
| ■ Lab Specialist | ■ Anaphylaxis Training |

EMPLOYMENT HISTORY

Biotech Labs LLC

February 2018 to Current

Certified Lab Specialist

- Obtain patient demographics and verify coverage with insurance
- Greet patients and prepare them for allergy skin scratch testing.
- Explain treatment procedures, immunotherapy and doctor's instructions.
- Create allergy immunotherapy under sterile conditions
- Educate patients on self-injections and emergency procedures
- Call patients and schedule appointments
- Order immunotherapy supplies and antigens
- Maintain patient records

Providence Medical Group

August 2015 to

January 2018

Certified Medical Assistant

- Greet patients and prepare them for examinations.
- Obtain patient medical history and vital signs.
- Assist physician during patient examinations and procedures.
- Perform routine laboratory tests, phlebotomy, EKG and administer injections.
- Explain treatment procedures, medications, special diets, or doctor's instructions.
- Call patients and schedule appointments
- Checking in patients at the front desk as they arrive

Women's Healthcare Associates, LLC Portland, OR

August 2014 to

August 2015

Certified Medical Assistant

- Greet patients and prepare them for examinations.
- Obtain patient medical history and vital signs.
- Assist physician during patient examinations and procedures.
- Perform routine laboratory tests, phlebotomy and administer injections.
- Explain treatment procedures, medications, special diets, or doctor's instructions.

Women's Healthcare Associates, LLC Portland, OR
August 2014

June 2014 to

Medical Assistant (Student externship)

- Greet patients and prepare them for examinations.
- Obtain patient medical history and vital signs.
- Assist physician during patient examinations and procedures.
- Explain treatment procedures, medications, special diets, or doctor's instructions.

EDUCATION

Anthem College Beaverton, OR
Medical Assistant

Graduation August 15, 2014

ACHIEVEMENTS

President's Honor Roll - Anthem College, Beaverton, OR
Perfect Attendance
Student Ambassador