

ZAKIYYAH POPE

Indianapolis, IN

kiap10@yahoo.com

2196719211

Willing to relocate to: Avon, IN - Plainfield, IN - Camby, IN

Authorized to work in the US for any employer



WORK EXPERIENCE

Housekeeping Cleaner

Extended Stay Hotels - Indianapolis, IN

July 2019 to Present

- Cleaning and sanitising toilets, showers/bathtubs, countertops, and sinks.
- Maintaining a clean and sanitary kitchen area.
- Making beds and changing linens.
- Washing windows.
- Vacuuming and cleaning carpets and rugs.

Crew Member and Cashier

Mrs.Fields Cookies - Merrillville, IN

November 2017 to January 2019

operating a cash register, Baking cookies and other menu items, cleaning the restaurant, and completing other assigned tasks.

Cashier/Customer Service

Kmart sears holding - Indianapolis, IN

September 2016 to August 2017

Receive payment by cash, check, credit cards, vouchers, or automatic debits. Issue receipts, refunds, credits, or change due to customers. Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.



EDUCATION

High school

Ben Davis High School



SKILLS

Customer Service (3 years), Retail (1 year), Communications (3 years), Money Handling (3 years), Cashier (3 years), Order Processing (2 years), Clean Room, Clean, Cleanroom