

DONNA CURTISS

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**OBJECTIVE:**

To gain employment with an organization that values extraordinary customer service, excellent communication skills and a broad range of phlebotomy, technical skills, and laboratory experience.

**PROFESSIONAL EXPERIENCE:**

**Lab Assistant**

*Borgess Pipp Hospital, Plainwell MI April 2015-Current*

- **Phlebotomy, specializing in children and geriatrics. Generate lab requisitions electronically, specimen collection, dispatching send out tests.**

**Phlebotomist**

*BRONSON LAKEVIEW HOSPITAL, Paw Paw MI February 2013 – April 2015*

- ***Specimen collection – blood, urine, stool, nasal pharyngeal and swab, ECG's, requisition orders, computer order entry, send and receive batches from satellite labs, processing and packaging specimens for send out. Answer multi-line phone system.***

**Lab Technician**

*JASPER RESEARCH CLINIC, Kalamazoo, MI November 2012 – February 2013*

- ***Perform phlebotomy, vital signs, ECG's, urinalysis and general lab duties in a clinical study setting. Accurate documentation, excellent communication with volunteers and team members.***

## **Perioperative Blood Management Technician**

COMPREHENSIVE CARE SERVICES, Livonia, MI July 2012 – October 2012

- ***Operate Cell Saver equipment, perform inpatient dialysis, assist perfusionists as required.***

## **Donor Services Educator Kalamazoo/ St, Joseph**

MI Blood, Kalamazoo, MI August 1999 – July 2012

- ***Screen and perform phlebotomy on volunteer blood donors. Obtain medical history, collect vital signs.***
- ***Promoted to Donor Apheresis where larger quantity blood components were collected via phlebotomy- double unit red cells, plasma, platelets and peripheral blood stem cells. Highly skilled on several collection apparatus including COBE, Haemonetics and Trima.***
- ***Promoted to Therapeutic Apheresis as operator of the COBE to perform red blood cell collections, plasma exchanges, white blood cell collection and inpatient donor stem cell collection. All procedures collected via phlebotomy.***
- ***Promoted to Lead Donor Apheresis Technician. Performed phlebotomy to obtain double red cell, platelet and plasma products. I ensured excellent customer service, donor/staff flow, worked with apheresis coordinator to obtain specifically matched platelets. Initiated monthly quality controls on all apparatus.***
- ***Transferred to the Kalamazoo area in 2009 to become Donor Services Educator in Kalamazoo and St. Joseph. Performed new and on-going training in all aspects of blood collection including phlebotomy. Updated***

***and maintained staff competency records. Revised/updated SOP's  
pertaining to donor service***

## **Patient Care Technician**

**SAINT MARY'S HOSPITAL, Grand Rapids, MI June 1994 – February 1999**

- **Perform hemo-dialysis treatments for end-stage kidney failure patients via phlebotomy or catheter access.**
- **Charting vital signs, communication with team members as necessary.**
- **Monitor patients wellbeing.**

### ***EDUCATION:***

- *Lexington Community H.S. – Grand Rapids, MI – Diploma*
- *Ross Medical Education Centers – Grand Rapids, MI – Medical Assisting*
- *Graduated both schools with honors*